

## REPORT REQUEST FORM

<b>To</b>	Clinical Director, Statewide Forensic Mental Health Service, Court Assessment Service		
<b>Address</b>	Street Address of Doctor (including unit or level number and name of property if required)		
	City/town/suburb	State	Postcode
	Email address		
<b>Type of Report</b>	Psychiatric Report		
<b>Court</b>	Name of report [Supreme/District/Magistrates/Environment, Resources and Development] Court of South Australia		
	Court ordering report		
<b>Sitting At</b>	Location of court		
<b>Registry Address</b>	Registry Address		
	City/town/suburb	State	Postcode
<b>Contact Details</b>	Phone number		Fax number
<b>Court File Number</b>	Court file number		
<b>Presiding Officer</b>	Name of Presiding Officer		
<b>Prosecuting Authority</b>	Prosecuting Authority		

<b>Defendant Particulars</b>			
<b>Defendant</b>	Full Name		
<b>Address</b>	Street Address (including unit or level number and name of property if required)		
	City/town/suburb	State	Postcode
<b>Date of Birth/Licence No</b>	Date of Birth		Driver's Licence no
<b>Phone Details</b>	Type (eg. Home; work; mobile) - Number		Another number
<b>In Custody</b>	Yes/No		
<b>Offence(s) Charged</b>	Offence(s) Charged		

Legal Representative Particulars			
Name of law firm / solicitor If any	Law Firm		Solicitor
Address for service	Street Address (including unit or level number and name of property if required)		
	City/town/suburb	State	Postcode
	Country		
Phone Details	Email address		
	Type (eg. home; work; mobile) - Number		

Report Particulars	
Date Report Ordered	Date
Date Report Required	Date
Report to be Provided	Written/Orally
Other Reports Ordered	List
Next Hearing Date	Date and time
Address to be Reported On	Residential Address
Contact Person	Contact Person Name
	Contact Person Phone Number

<p><b>Special Aspects to be Reported on</b></p> <p>[enter free text special aspects here]</p>
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<p><b>IMPORTANT NOTICE</b></p> <p>Please forward the completed report to the Registry of the [Jurisdiction of Court Ordering Report] at [Sitting Location of Court Ordering Report].</p> <p>REPORTS SHOULD BE FORWARDED IN TIME TO REACH THE COURT NOT LESS THAN TWO WORKING DAY PRIOR TO THE DATE REPORT REQUIRED BY.</p>
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